



CITY OF HARRISONBURG COMMUNITY DEVELOPMENT

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July 2, 2026

**TO THE MEMBERS OF CITY COUNCIL
CITY OF HARRISONBURG, VIRGINIA**

SUBJECT: *BZA 2024 & 2025 Annual Reports*

**EXTRACT FROM THE DRAFT MINUTES OF HARRISONBURG BOARD OF ZONING
APPEALS MEETING HELD ON:** June 1, 2026

The first item of new business is the Board of Zoning Appeals annual report for 2024 and 2025.

Mr. Blanks: Normally you would see this once a year but since the Board did not meet in 2025 we are combining the years 2024 and 2025 together. The City Code does require that we do an annual report of the activities of the Board of Zoning Appeals. Just some quick key takeaways from it is the Board did see a significant change in membership throughout 2024 and 2025. There were various appointments and resignations. They are summarized on the first two sheets that give you the membership for 2024 when people resigned and the membership for 2025 and when they resigned or were appointed. The Board currently has one vacant seat, four of the five seats are filled. There was one request before the Board of Zoning Appeals in 2024 and that was an appeal of a decision by the Zoning Administrator which was denied 3-2 and was reflected in the minutes that you guys just approved. There were no request before the Board in 2025, the Board did not meet. That is all there is for the annual report. We are looking that the Board approve a motion to forward the annual summary for 2024 and 2025 to City Council for their review.

Chair Phillipi: Any questions for staff on this? We are looking for a motion on forwarding along the report to City Council.

Mr. Blanks: I will say there are some example motions on the screen to help you guys along if you need them. We typically will do this for anything that requires a motion.

Chair Phillipi: We are looking for a motion to approve the Board of Zoning Appeals annual report for 2024 and 2025 and forward the report to City Council.

Mr. Holsinger: So moved.

Mr. Alexander: Second.

Chair Phillipi: All in favor of the motion to approve the report and forward it to City Council please say “aye.” All opposed say “nay.”

BE IT, THEREFORE, RESOLVED: The Board unanimously approved the 2024 and 2025 Board of Zoning Appeals Annual Reports.